Juvenile Information Sharing (JIS) User Access

This document provides procedures for new and existing users to access the JIS system.

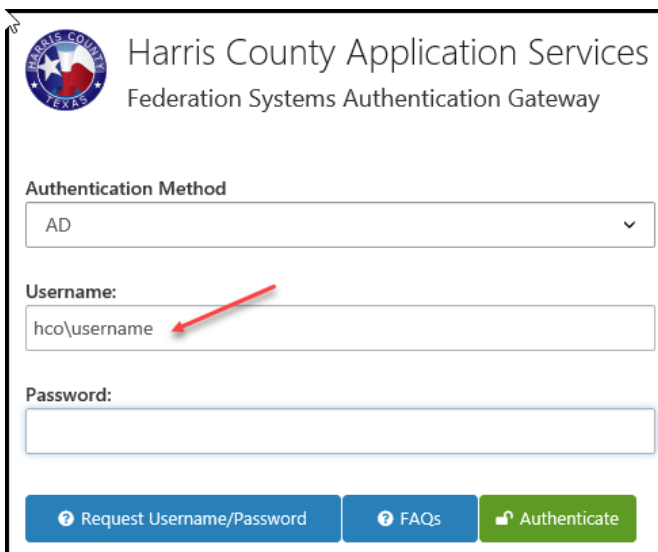## If you work for a Harris County organization…

New Users – If you work for a Harris County organization, contact your Agency Administrator to request access to the JIS application.

- Child Protective Services – Beng Kuan, Craig Ferguson, Hung Le
- Children's Assessment Center – Bernard Chang
- Juvenile Probation Department – Idalia Rodriguez-Vazquez

Once you receive verification, you will use your regular network login Username and Password to access the system as discussed in the following Existing Users section.

Existing Users – To access the JIS system:

1. Go to https://jisapp.harriscountytx.gov/ and click **Login to Continue**. The Harris County Application Services authentication page is displayed.

2. Choose **AD** in the **Authentication Method** field. Please note that you will need to enter your organization's domain along with your Username, as shown here.

3. Enter your Username and Password and click **Authenticate** to access the JIS application.

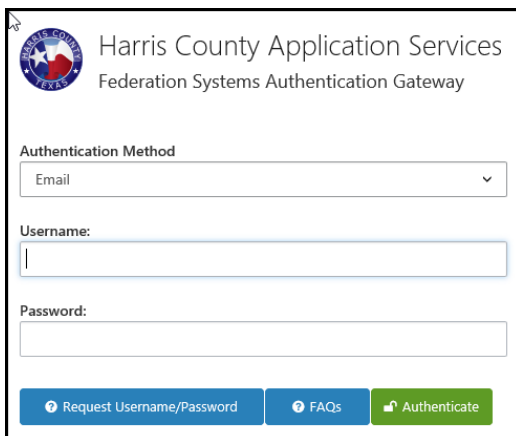# Juvenile Information Sharing (JIS) User Access

If you work for an external organization…

New Users – If you work for an organization external to Harris County, contact your Agency Administrator (listed below) to request access to the JIS application.

- Department of Family Protective Services – Moses Gonzalez
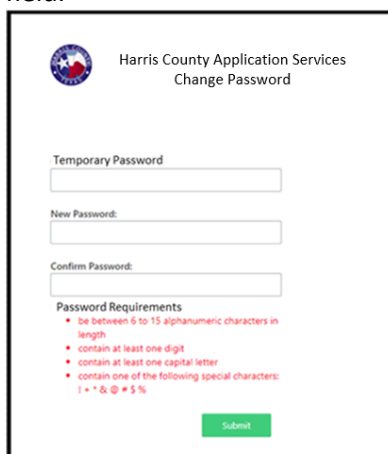- The Harris Center – Jennifer Martin, Michael Buckle

Once your account has been set up, you will receive an e-mail with a temporary password. You will use this password the first time you access the system, when you will be directed to create a new password. This will be the password you will use from then on.

1. Go to https://jisapp.harriscountytx.gov/ and click **Login to Continue**. The Harris County Application Services authentication page is displayed.

2. Choose **Email** in the **Authentication Method** field.

3. Enter your e-mail address in the **Username** field.

4. Enter the temporary password you were provided in the **Password** field.

5. Click **Authenticate**.
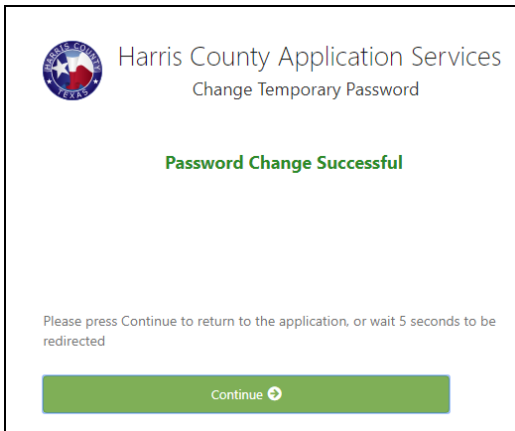

6. The **Change Password** screen is displayed. Enter the temporary password in the **Temporary Password** field.

7. Enter a new password in the **New Password** field, ensuring that the password you create meets the requirements listed.

8. Re-enter the new password in the **Confirm Password** field.

9. Click **Submit**. A confirmation screen is displayed.

10. Click **Continue** or wait 5 seconds. The JIS application is displayed.

Existing Users – To access the JIS system:

1. Go to https://jisapp.harriscountytx.gov/ and click **Login to Continue**. The Harris County Application Services authentication page is displayed.

2. Choose **Email** in the **Authentication Method** field.

3. Enter your Username and Password and click **Authenticate** to access the JIS application.